

GAVILAN COLLEGE CURRICULUM MEETING

October 12, 2015

3:00 – 4:30 p.m. BU 119

MINUTES

ATTENDANCE

E. Venable, B. Donovan (curriculum specialist), K. Rose, S. Carr, J. Maringer-Cantu, N. Cisneros, J. Rekedal, S. Sweeney, D. DiDenti, N. Dequin, F. Lozano, E. Luna, L. Flores, J. Edberg, K. Wagman, K. Warren, E. Dachkova, R. Brown, G. Ramirez and E. Talavera (minute recorder).

- I. **Call to Order** – Welcome at 3:11 pm.
- II. **Agenda Adjustments**
- III. **Approval of Consent Agenda**
CONSENT AGENDA
Minutes of September 28, 2015
MSC (J. Maringer-Cantu/D. DiDenti). Vote: unanimous. Approved as presented.
- IV. **Information**
[Ensuring Effective and Efficient Curriculum Processes](#) – An Academic Senate White Paper
The Academic Senate urges that the Curriculum Committee look at procedures and stream line the process. Everyone is asked to read the paper over and be ready to discuss at next meeting on streamlining the process without appearing the quality.
- V. **Curriculum**
New Business
 - 1 NEW COURSE PROPOSAL – FIRST READING
 - a. JLE 301 Dispatch Radio Communications
This course is designed for students to enhance dispatcher skills, specifically focusing on radio communications. The hours are not state mandated but required by area agencies.
 - b. JLE 302 Counselor/Officer Training
Provides students training in Gangs, Homicide, Counseling, Counselor expectations, legal issues, child development, programs, youth development, safety and emergency procedures, active shooter and evacuations. The training ranges from active listening and behavioral management to lecture and case scenarios. Training complies with POST, American Association Standards for Counselors and ADA.
JLE 301, 302 are taken as one motion.
MSC (N. Dequin/J. Maringer-Cantu). Vote: unanimous. Approved as presented.
 - c. KIN 31A Archery – Beginning
 - d. KIN 31B Archery – Intermediate
Coeducational activities designed for the appropriate skill level. Safety, fundamentals, terminology and scoring are included. These courses are

designed to instruct students in the fundamental skills of archery as a target shooting sport. Courses should be taken in sequential order.

KIN 31A and 31B are taken as one motion.

This falls under the AAT for individual sports. At this time, there will not be a KIN31C to make sure there is an enrollment for the first two sections. These will be offered on a rotation. This is being offered as a new course since splitting into two courses from the original course.

MSC (F. Lozano/K. Warren). Vote: unanimous. Approved as presented.

2 NEW COURSE PROPOSAL – SECOND READING

- a. JLE 201 Vice Investigations
- b. JLE 202 Financial Crimes Investigations
- c. JLE 203 Robbery Investigation Course
- d. JLE 204 Investigation Core
- e. JLE 205 Officer Involved Shooting and Death Investigation

JLE 201, 202, 203, 204 and 205 are taken as one motion.

These courses are offered four times a year. These are additional courses to meet requirements. There is a basic core course then specialized courses were added.

MSC (N. Dequin/J. Rekedal). Vote: unanimous. Approved as presented.

- f. KIN 90 Personal Trainer Internship
Created to add to personal trainer certificate. The course is individualized to meet the student need.

MSC (J. Maringer-Cantu/K. Warren). Vote: unanimous. Approved as presented.

- g. KIN 121A Volleyball – Beginning
- h. KIN 121B Volleyball – Intermediate
- i. KIN 121C Volleyball – Advanced
- j. KIN 125A Soccer – Beginning
- k. KIN 125B Soccer – Intermediate
- l. KIN 125C Soccer – Advanced
- m. KIN 127A Basketball – Beginning
- n. KIN 127B Basketball – Intermediate
- o. KIN 127C Basketball – Advanced
- p. KIN 137A Softball – Beginning
- q. KIN 137B Softball – Intermediate
- r. KIN 137C Softball – Advanced
- s. KIN 165A Baseball – Beginning
- t. KIN 165B Baseball – Intermediate
- u. KIN 165C Baseball – Advanced

KIN 121A, 121B, 121C, 125A, 125B, 125C, 127A, 127B, 127C, 137A, 137B, 137C, 165A, 165B and 165C are taken as one motion.

Courses brought from Athletics to Kinesiology for majors to have more options. They will be offered on a rotational basis.

MSC (K. Wagman/D. DiDenti). Vote: unanimous. Approved as presented.

- v. MUS 15 Music Appreciation

MSC (N. Dequin/K. Warren). Vote: unanimous. Approved as presented.

3 MODIFICATIONS TO EXISTING COURSES - FORM C

- a. CSIS 28 Computer Architecture and Organization
Align with C-ID COMP 142, Computer Architecture and Organization, change description, update textbook, student learning outcomes and content.

MSC (D. DiDenti/N. Dequin). Vote: unanimous. Approved as presented.

- b. CMUN/CSIS 129 Presentation Graphics - MS PowerPoint
Update textbook and student learning outcomes. The question asked is that this has not been signed by Communications. Withdrawn until Communication Department can weigh in on the course.

MSC (J. Maringer-Cantu/D. DiDenti). Vote: withdrawn.

- c. CWE / Occupational Work Experience
i. CWE 190,290,390
ii. ALL DISCIPLINES (ACCT 190, AH 190, AJ 190, AMT 190, ART 190, BOT 190, CD 190, CGD 190,COS 290,CSIS 190, BUS 190, JOUR 190, MGMT 190, MKTG 190, MUS 190, WTRM 290)
Align course with Title 5 section 55253; Change hours from 1 – 4 Units, 5 – 20 hours to 1 – 4 Units, 3.33- 16.66 Lab hours; and Change description

- d. CWE 192 General Work Experience
Align course with Title 5 section 55253; Change hours from 1 – 4 Units, 5 – 20 hours to 1 – 4 Units, 3.33- 16.66 Lab hours; and Change description.

CWE/Occupational Work Experience and CWE 192 are taken as one motion.

MSC (K. Rose/N. Dequin). Vote: unanimous. Approved as presented.

- e. MATH 414 Math Immersion Review - Basic Concepts Level 2
Change Title from Boot Camp I to Math Immersion Review - Basic Concepts Level 2; Update course description, and update content, content and student learning outcomes. The course is pass/no pass. It is variable units to meet the student needs.

MSC (K. Wagman/J. Rekedal). Vote: unanimous. Approved as presented.

- f. RE 160 Real Estate Principles
g. RE 162 Real Estate Practice
h. RE 163 Real Estate Finance
i. RE 190 Occupational Work Experience/Real Estate

RE 160, 162, 163 and 190 are taken as one motion.

Reactivate Courses; Change Descriptions as needed; Update textbook, content, student learning outcomes and methods of evaluation.

MSC (K. Rose/N. Dequin). Vote: unanimous. Approved as presented.

4 MODIFICATION TO EXISTING CERTIFICATE

- a. Esthetician Certificate of Achievement
Reason for modification: The communication class requirements (CUMN 1A and CUMN 10) are being removed, as the students taking this program are only interested in the Esthetician classes and do not take any additional classes. We have had no completers in its current format and if we keep the certificate

as is, we will probably continue to have no completers. This certificate is being revised to a low unit CA.

MSC (J. Maringer-Cantu/J. Rekedal). Vote: unanimous. Approved as presented.

b. Retail Management Certificate of Achievement

Reason for Modification: This modification is intended to align Gavilan's program with industry standards, and reflects extensive collaboration with and feedback from industry groups.

5 **MODIFICATION TO EXISTING DEGREE**

a. Retail Management Associate in Arts Degree

Reason for Modification: Two courses will be removed from degree as a result of consultation with industry groups.

Retail Management Certificate of Achievement and Retail Management Associate in Arts Degree are taken as one motion.

Business Math and Communication course were removed.

MSC (K. Rose/N. Dequin). Vote: 1 abstention (K. Wagman). Approved as presented.

VI. **ADJOURNMENT** by consensus at 3:46 pm.

MSC (N. Dequin/K. Warren).